

यूको बैंक
सम्मान आपके विश्वास का
(भारत सरकार का उपक्रम)



UCO BANK
Honors your trust
(A GOVT. OF India Undertaking)

अंचल कार्यालय: खाइलैण्ड मार्केट, अजमेर- 305001,
ZONAL OFFICE, KHAILAND MARKET, AJMER-305001
0145-2622884, ई मेल/E-mail : zoajmer.gad@ucobank.co.in

Premises required for Branch

Date:26-10-2023

Bank desires to take ready to shift commercial premises on rent having 1000sq ft of carpet area preferable on Ground Floor. The Premises is required in the following localities for opening of its New Branch/ Offices:-

Sl. No.	Branch/Office	Preferred Location	Carpet Area
1.	Tonk Branch	Within 1K.M. from existing branch Premises(Jawahar Bazar-Tonk)	1000 Sq.ft Approx.

Premises should be with basic amenities along with three phase connection. The Details may be collected from UCO Bank Zonal Office Ajmer, Near Khailand Market Ajmer 305001 or can be downloaded from our Bank's website at www.ucobank.com. The last date for submission of application in sealed cover on prescribed format is Annexure -3 and Annexure -4 up to 04.00 PM on 10.11.2023 to this office. Envelope should have narration "For Branch premises under UCO Bank Tonk Branch ". Bank reserves the right to cancel the notification and reject any of the proposals without assigning any reason, whatsoever may be, at its sole discretion.

(Mahesh H.Moundekar)
Zonal Manager





REQUIREMENT OF OFFICE/BRANCH PREMISES

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 15 years or more) their readily available premises in Tonk District area at the following places with the following requisite details.

Branch / Office	Preferred location	Carpet Area (sqft.)
1. Tonk Branch	Within 1K.M. from existing branch Premises(Jawahar Bazar-Tonk)	1000 Sq.ft. approx

***Carpet area will not include common area shared with other co-tenants, areas covered by walls ,pillars and space covered by toilets ,staircase, uncovered verabdah, corridor and passage.**

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Applicant will be required :
 - i) to provide **proof of ownership** along with application (Annexure -3 Technical Bid)
 - (ii) NOC for opening of Bank and ATM from Competent Authority at their own cost at the time of finalization.
 - (iii) Photographs of property.
 - (iv) Site plan of the proposed property.
 - (v) Demand draft in favor of UCO BANK Zonal Office Ajmer of earnest money deposit(EMD) amount Rs.5000/-(Rs. Five thousand only) must be submitted along with the application. EMD of unsuccessful bidder will be released (without any interest) against bidder request letter after completion of selection process of L-1 Bidder.
 - (vi) Commercial land conversion certificate.
- The offerer must have a clear title to the property.
- Premises should preferably be located on ground floor.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors and Safe and Lockers Cabinet. **Construction for strong Room as per Bank's specification should be done by the Landlord.**
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises.
- The offerer is to provide space for Generator set and parking space free of cost.
- The offerer is to provide **three-phase power connection with minimum power load of 15 KVA for the purpose.**
- It is preferred that landlord will construct the premises strictly as per banks specifications including flooring with vitrified tiles for Branch and ATM shutter/collapsible gates at entrances, electrical wiring for lights/fans/ plugs.
- Landlord will provide us the space for fixing the signboards within no extra cost.
- Rate of rent should be quoted on the basis of carpet area per sq.ft. (or lump sum basis).



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The sealed cover containing technical detail should be marked envelope no 1 and super-scribed with **"Technical Bid FOR UCO BANK TONK BRANCH (Part 1) "** and the cover containing financial details should be marked as envelope no. 2 & super-scribed with **Financial Bid FOR UCO BANK TONK BRANCH(Part II).**

Both these covers duly sealed should be put up in the third cover super scribed with offer of premises for Uco bank **"For Branch premises under UCO Bank Tonk Branch"** and it should also bear the name, address and contact number of the offer on all the three envelopes. **The third cover duly sealed should be addressed to the Zonal Manager, Uco Bank Zonal office Ajmer at Khailand Market ,Near Agra Gate Ajmer,** within prescribed time schedule.

No offer after the closing date will be entertained. The offer as above should be submitted in the bank's prescribed format only which may be obtained from Zonal Office, Khailand Market Ajmer or downloaded from Bank's website www.ucobank.com.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.

(Mahesh H Moundekar)

Zonal Manager

Place:Ajmer

Date:

Encl :- Details of formalities and documents required for premises.

Annexure-3:- Part I form for Technical Bid

Annexure-4:- Part-II form for Financial Bid



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Details of formalities and documents required for premises.

Advertisement dated 27-10-2023)

- Submit your offer in enclosed quotation form in sealed covers. Please ensure to submit the same to our office latest by **10-11-2023**.
- While filing the quotation forms, please ensure to follow below mentioned instructions:
 - a) Submit copy of ownership document along with technical bid
 - b) Photographs of property.
 - c) Site plan of the proposed property.
 - d) Demand draft in favor of UCO BANK Zonal Office Ajmer of earnest money deposit(EMD) amount Rs.5000/- (Rs. Five thousand only) must be submitted along with the application. EMD of unsuccessful bidder will be released (without any interest) against bidder request letter after completion of selection process of L-1 Bidder.
 - e) Commercial land conversion certificate.
 - f) You have to submit copy of "NOC" from competent authority.
 - g) Fill up all the information asked for in the enclosed form itself.
 - h) Do not quote rent/sale price anywhere in part 1 of the form.**
 - i) In case you desire to stipulate any term and condition the same should be mentioned in part 1 of the form.
 - j) Each part should be kept in a separate cover and the cover containing technical details should be marked Envelope no.1 Technical Bid and the cover containing Financial details should be marked envelope No. 2 Financial Bid. Both these covers duly sealed should be put in a 3rd cover super scribed with offer of "**For Branch premises under UCO Bank Tonk Branch**".
 - k) All these three envelopes should also bear the name and address, phone no./mobile no. of the offerer.
 - l) Separate applications as per prescribed Performa, duly filled, signed and sealed, be submitted in respect of each other. This is applicable for both bids i.e. Technical & Financial e.g. if any offerer is interested for two offers, he/she/they should submit two separate sealed cover each for technical and financial bids (2 nos. for Technical and 2 nos. for financial bids) and do the needful as described.
 - m) The 3rd cover, duly sealed should be addressed to the Zonal Manager UCO Bank, Zonal Office Ajmer, Near Khailand Market, Ajmer -305001

Please note that Quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Encl. Quotation Form i.e Letter of Offer

